



Business Banking

Positive Pay



Positive Pay Widget Guide



Positive Pay- Widget

Check Positive Pay with Payee Match helps detect check fraud by comparing issued checks against those presented for payment. Additionally, ACH Positive Pay detects potential ACH fraud by verifying debit and credit ACH transactions against a pre-approved list of authorized transactions. The system flags discrepancies for review via an exception.

This step-by-step guide provides instructions for efficiently managing exception items through the Positive Pay Widget.

Contents

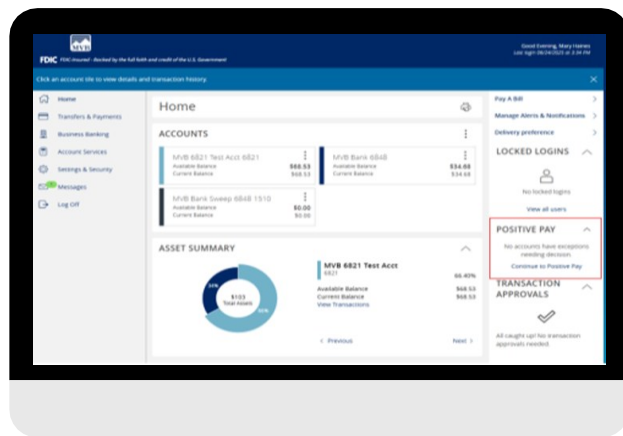
Utilize Positive Pay Widget	3
-----------------------------	---

Utilize Positive Pay Widget

Below are steps you will take to utilize the Positive Pay widget in order to review and decision exception items.

1

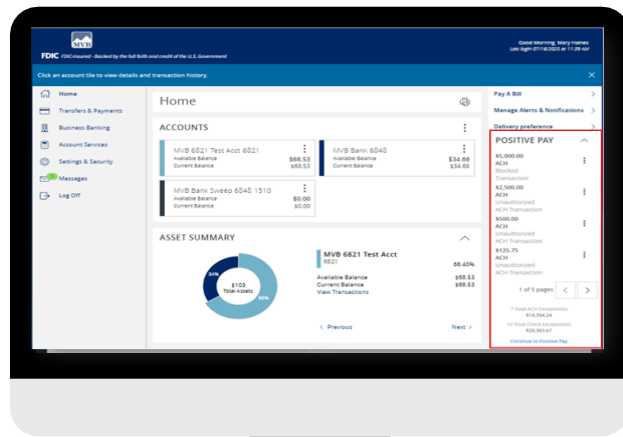
From the Home page, locate the Positive Pay widget on the right side of the screen.



Note: If there are no outstanding exceptions, the message within the widget will reflect that.

2

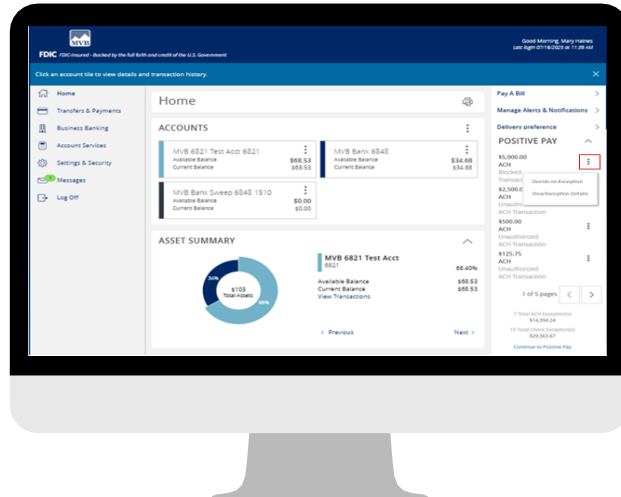
If any outstanding exceptions are present, they will appear in lists of 4, with a summary of details at the bottom.



Note: The hyperlink at the bottom of the summary will navigate you directly to the Positive Pay page.

3

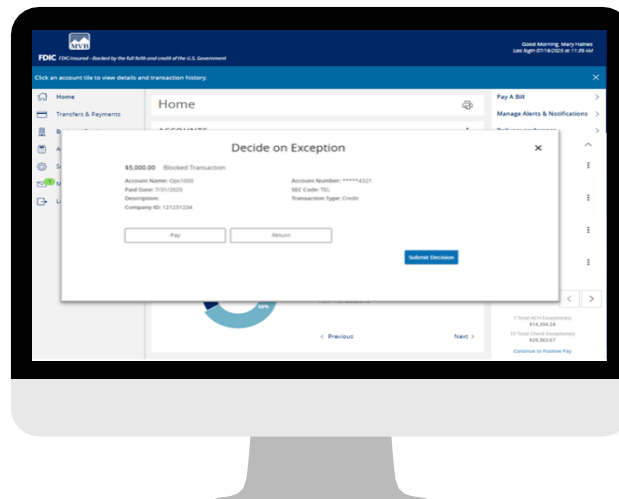
More options are available by clicking the ellipses (⋮) next to each transaction. This will allow the option to **Decide on Exception** or **View Exception Details**.




Note: View Exception Details will also navigate you directly to the Positive Pay page.

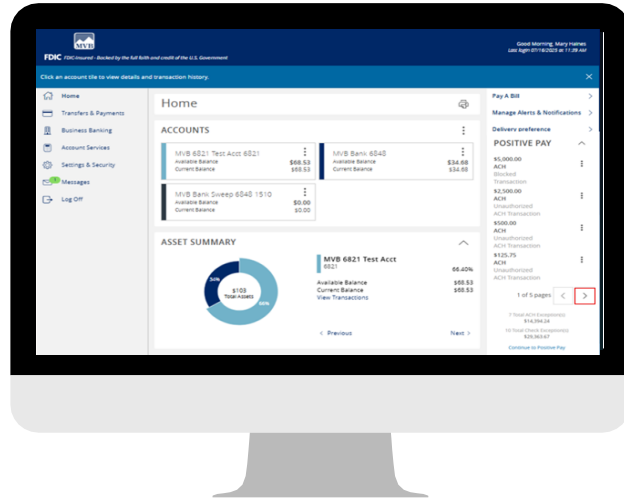
4

Clicking on **Decide on Exception** will launch a window overlay that allows a decision to be made straight from the Home page.



5

Click the  button under the transactions to scroll through all additional outstanding exceptions.



Questions?

Please contact Client Support at 1-844-682-2265 or ibsupport@mvpbanking.com