Subordination Requests
Please forward Subordinations Requests to Verity Credit Union
Consumer Lending Department
1-800-444-4589 ext. 2571
Overnight Address: 11027 Meridian Ave N, Seattle, WA 98133

Documents required for processing a home equity loan subordination:

$100 subordination fee due at time of request. An additional fee of $25, per incident, will be charged for requests to revise the Subordination Agreement. Lender can either send in a personal check collected from the mutual customer or provide a Verity account number to debit for the fee on the authorization form signed by the customer.

1. Written request asking for subordination with the contact name, phone number, and fax number of lender. Please include borrower’s name and Verity loan number and/or Social Security number.
2. Signed authorization from borrower to release information.
3. Copy of loan application, credit report, and income verification.
4. Copy of appraisal (if no appraisal is being done, please inform us why not, and what you are using to determine value).
5. Copy of title policy being used.
6. Copy of loan estimate.

Documents required for processing a UCC filing solar loan subordination:

$100.00 subordination fee due at time of request

1. Written request asking for subordination with the contact name, phone number, and fax number of lender. Please include borrower’s name and Verity loan number and/or Social Security number.
2. Signed authorization from borrower to release information.
3. Copy of title policy being used.

We will review all required documents and determine approval within 5-7 business days (subject to change based on volume). If approved, we will mail the Subordination Agreement to your office. Please provide a postage paid FedEx or UPS envelope for return. Otherwise, it will be mailed via US Postal Service.

Verity Credit Union’s Subordination Agreement must be used at closing with the original document sent to Verity after recording.